

St Peter's Wellesbourne

Role: Elected PCC Member

Role Outline: 12 Members of the laity are elected to the PCC to work in partnership with the clergy and church officers and to ensure that the church meets its obligations under canon law and state legislation. Together they are responsible for the overall wellbeing, practical as well as spiritual, of their church, the church members, and the church buildings. The PCC also has a duty to promote the mission of the church within the wider community.

Appointed by/Responsible to: APCM/APCM and Charity Commission

Skills/Experience needed: PCC needs to be made up of a representative cross section of the church community with a wide range of skills and experience to allow it to fulfil the PCC's responsibilities. All elected members of the PCC must:

Be entered on the church electoral roll;

Be an actual communicant

Be aged 16 or over

Consent to serving

Not be disqualified under the charities act

Main tasks:

- Overseeing the whole mission of their church (to worship God, make and grow disciples, and transform communities), and promoting it amongst the congregations, our CofE Primary School, and the wider community.
 - Ensure good two way communication between the PCC and congregations by listening carefully to the views of all congregation members and communicating them to the PCC, and then by reporting and explaining the PCC's decisions to the congregations.
- Ensuring that appropriate arrangements are in place for public worship and providing an opportunity for people of all ages to meet for prayer and worship.
 - Occasionally lead the PCC in prayer.
- Demonstrating their commitment as Christian disciples through servant leadership, by example and by witness, in the church and parish. This includes:
 - Supporting the clergy, prayerfully and personally.
 - Supporting the members of the congregation.
 - Participating in planned giving to St Peter's.
 - Extending a welcome to all who visit the church, to members of the church community and to those visiting the church at other times.

- The church has a duty of pastoral care to all who live in our communities, whether members of the church or not, and PCC members are expected to take the lead in demonstrating that care.
- PCC members are Trustees of a charity. They are responsible for managing the Church's finances and must ensure that all funds are properly accounted for, the books properly maintained, and the PCC annual accounts inspected or audited, and formally approved by the PCC, prior to the APCM. They are also responsible for compliance with legislation including safeguarding, health and safety, disability discrimination, and data protection.
- The PCC is responsible for (a) the care and maintenance of the fabric of the church, and any other buildings owned by the church and (b) the care and maintenance of the churchyard. In practice the PCC appoints a Fabric subcommittee to assist them but the PCC members should be aware of any issues relating to the buildings and they have the responsibility of deciding on them and voting on items of expenditure.
- The PCC is part of the synodical governance structure of the Church of England and members may raise, or be asked to consider, matters concerning the Deanery, Diocese and national Church.

Additional Info:

Time Commitment: Lay members are elected for three year terms (unless filling an unplanned vacancy)

PCC meets 6 - 8 times per year with meeting lasting about 2 ½ hours (there will also be papers to read in preparation for meetings)

It is anticipated that PCC members will also serve on sub committees to provide guidance to their discussion and feedback to PCC.

Review Date: **January 2020**

Approved by PCC