

St Peter's, Wellesbourne : Standing Committee

Aim:

To provide support and guidance to the PCC by progressing actions, as delegated, between meetings.

Objectives:

- To prepare the agenda for PCC meetings including:
 - Receive and consider draft reports and draft papers;
 - Proposing an annual schedule of PCC meetings, discussion topics and policy review dates;
 - Ensuring that all necessary reports and papers are requested and received for PCC meetings;
- To discuss and, where necessary make decisions on urgent business on behalf of PCC between meetings. Such action should only be taken when it is not possible to defer decisions until the next scheduled PCC meeting or to call an urgent PCC meeting.
- To progress items of business between PCC meetings as agreed in the minutes.

Appointed by/Responsible to:

The Standing Committee reports and makes recommendations to the PCC. Any actions or decisions taken by Standing Committee on behalf of the PCC shall be reported at the next meeting and recorded in the minutes thereof.

Membership:

The membership will include the Vicar/Priest-in-charge and Churchwardens as ex officio members, the PCC shall normally elect the other members of the Committee on annual basis at the first PCC meeting after the APCM. St Peter's normally appoints the Treasurer, Secretary and two other members of PCC. There will be no minimum attendance to be quorate.

Chairman:

Meetings will be chaired by the Vicar/Priest-in-charge or, in their absence, a Churchwarden. (Or the Vice Chairman of PCC if they have been elected to Standing Committee).

Meeting Frequency:

The Standing Committee will meet between PCC meetings. Meetings should last no more than 90 minutes.

Sub Groups:

The Standing Committee may delegate individuals/sub-groups to carry out tasks on its behalf.

Authority:

The Standing Committee is authorised by PCC to commit expenditure up to the sum of £1,000 for emergencies. Standing Committee is authorised to commit immediate expenditure of up to £150 when the (Disasters Emergency Committee) DEC has declared an emergency appeal and for a collection in church to support such appeals. From time to time, PCC may delegate Standing Committee to spend larger sums on specific projects.

Additional Information

Nil

Review Date: January 2020